



January 24, 2013

Christian Brown  
Slate Construction  
16122 Singapore  
Houston, TX 77040

Dear Christian:

I am writing this letter to thank your company Slate Construction for the professional, courteous and professional job your company has shown in the constructing of the Health and Human Services office. During the three months of construction your company has shown diligence and dedication to complete the project on time even though you were given a very short construction period.

Your attention to detail has been instrumental in making the project smooth and relatively trouble free.

We would not hesitate to refer Slate construction to other companies that are in need of quality services from a general contractor.

Thank you again for a job well done; it has been a pleasure working with you.

Sincerely,

*Michelle Mitchell*  
Michelle Mitchell  
Property Manager